



STEP-BY-STEP GUIDE FOR CONTENT OWNERS

HOW TO SEND FILM

Learn how to send films anywhere in the world.

Artinii  Pro

Before You Get Started

Before sending a film, please ensure that the following requirements are met.

Preparation & Recipients

- The film must be **uploaded to** your **Content Owner account** before sending
- Recipients must be **registered in the Artinii system**
- A **Screening Place** must be created and properly filled in

Playback & Security

- Films delivered via **Artinii** can only be **screened** using the **Artinii Cinema Player**
- Artinii Cinema Player is available for **Windows** and **macOS**

Billing & Payments

- There is **no payment gateway involved**
- You are responsible for **invoicing your client directly**

STEP 1

Go to **Artinii.com** and log in to your **Content Owner** account by clicking [LOG IN](#).

Artinii[®] Promise

ABOUT

Company
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REGISTER



Your Reliable Partner in Global Film Delivery

An innovative platform designed for film professionals, enabling secure and efficient distribution of films for public screenings without internet. Specializing in offline playback with advanced protection, ensuring maximum content security.

Trusted by major US studios

Content Owner



LOG IN

Securely Deliver Your Films with Confidence

Effortlessly distribute your films to any public screening location—cinemas, festivals, community centers, pop-ups, or other venues—while maintaining complete control over your distribution process. Whether theatrical or non-theatrical, our platform ensures your content reaches audiences securely and efficiently.

Screening Venue

LOG IN

Simplify Your Screenings with Artinii.Pro

Hosting screenings has never been easier. With the **Artinii Cinema Player**, you can securely receive and screen films in just a few simple steps, ensuring a seamless experience for you and your audience.





STEP 2

Navigate to the **My Films** section and click **Send Film** next to the film that is **Ready for action**.

My Films

Overview
Upload film
My films
Deliveries
Pre & Post Rolls
My playlists
Reports
Buy credit
Film Gallery request
Tutorials
Test delivery

Search film

	Film title	Status	Film Gallery	
	Titanic	Continue to upload	<input type="checkbox"/>	Send film
	Forrest Gump Audio: English	In review by Artini	<input type="checkbox"/>	Send film
	Tears of Steel	Waiting for your review	<input type="checkbox"/>	Send film
	Test :) Audio: English	Ready for action	<input type="checkbox"/>	Send film

STEP 3

Select the required **audio version** and **subtitles**, if available.
Click **Continue** to proceed.

The screenshot shows a four-step process: 1. Recipients, 2. Licensing, 3. Summary, and 4. Pay. Step 3, 'Select an audio track and subtitles', is the active screen. It features a title, a subtitle, and two rows of selection buttons for 'Audio' and 'Subtitles'. A yellow arrow points from the 'Cancel' button to the 'Continue' button.

1 Recipients 2 Licensing 3 Summary 4 Pay

Select an audio track and subtitles

Please, select the audio and the subtitle track for the film: Test :).

Audio: English

Subtitles: Czech None

Cancel → Continue

STEP 4

Enter the **recipient's email address** or search by Screening Place. You **can add multiple contacts** and send the film to several locations at once.

If the recipient has multiple Screening Places, select the correct one, then click **Continue**.

1 Recipients 2 Licensing 3 Summary 4 Pay

Search by E-mail or **Search by location**

Recipients need to be registered in the Artinii system and need to have the required information filled in. They can do so via Artinii.com.

Recipients need to be registered in the Artinii system and need to have the required information filled in. They can do so via Artinii.com.

Type e-mail Add Type name or place ID

Recipient	Screening Place	Address	Audience	Place ID
Jakub Červenka jakub.c@artinii.com	aaa	Prague, Czechia	150	

Continue

SEND INVITATION

If the recipient is not yet registered in Artinii, click **Send Invitation**. They will receive an email with registration instructions.

Once registered, you will be notified and **can send the film**.

1 Recipients 2 Licensing 3 Summary 4 Pay

Search by E-mail

Recipients need to be registered in the Artinii system and need to have the required information filled in. They can do so via Artinii.com.

test@artinii.com Add

No user was found with provided email in our database.
[Send Invitation](#)

Search by location

Recipients need to be registered in the Artinii system and need to have the required information filled in. They can do so via Artinii.com.

Type name or place ID

Please add recipients to continue.

STEP 5

Important informations

- Licence dates are automatically preset to three months from the order creation (or according to additional settings).
- Three months is the maximum allowed validity period.
- All dates and times follow your computer's current time zone.

1

Recipients

2

Licensing

3

Summary

4

Pay

LICENSE VALID FROM

22/05/2025, 14:40  

LICENSE VALID TO

19/08/2025, 14:40  

YOU CAN CHECK AVAILABILITY WITHIN OTHER TIMEZONES

Zadejte polohu

Set for all items

Back

Continue

STEP 5

Set the **time and quantity restrictions** for each order item.

- **Licence valid from** and **Licence valid to** define the period during which the film can be played.
- Use **Set for all** order items to apply the same time settings to all recipients, or configure them individually.
- To verify how your settings translate to another time zone (e.g. the screening location), search for the city in the time zone search bar.

Select the **number of licences** you wish to send to each recipient

1 Recipients **2** Licensing **3** Summary **4** Pay

General settings

You can set time limitation within the film will be available for a screening. It is automatically set to three months since the order is created (or to the time set in additional settings). Three months is maximum that can be set. The selected time and date correspond with your current PC timezone.

LICENSE VALID FROM: 22/05/2025, 14:40

LICENSE VALID TO: 19/08/2025, 14:40

YOU CAN CHECK AVAILABILITY WITHIN OTHER TIMEZONES

Zadejte polohu

Set for all Items

Items in this order

You can configure the film's time availability and number of screenings for each order item.

Recipient	Number of screenings	License valid from	License valid to
	- 1 +	22/05/2025, 14:40	19/08/2025, 14:40

Continue

STEP 6

Review and confirm your order.

How you're charged depends on your plan:

- **Casual:** the cost is deducted from your available credits
- **Business / Professional:** the delivery fee will be invoiced at the end of the billing period

*Artinii provides delivery technology only.

Invoicing and payment collection from your clients are fully at your discretion.

1 Recipients 2 Licensing 3 Summary 4 Pay

Summary

Test :)

Audio: English
Subtitles: NONE

Recipient	E-mail	Screening Place	Number of screenings	Audience	Price
Jakub Červenka	jakub.c@artinii.com	Prague, Czechia	1	150	20 €

Total Price: 20 €

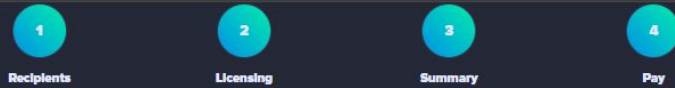
Back Continue

STEP 7

Casual Users only:

Review your billing details. If everything is correct, **confirm the terms** and click **Use Balance** to complete the order using your credits.

***Business and Professional** accounts are billed monthly at the end of the billing period.



Pay

Delivery payment using your balance.

Total Price 20 €

Credit	Order	Remaining Balance
100.00 €	20 €	80 €

Test Production

NAME / SURNAME Jakub Test	ADDRESS Test	PHONE +420727272727
CITY Berlin	POST CODE 11111	COUNTRY DE
VAT NUMBER N/A		



I agree to the price and terms and conditions. I understand the amount will be paid in credits from my account balance.

[Back to Summary](#)



[Use Balance](#)

Your subscription plan affects the delivery cost.
Upgrade to a higher plan for reduced delivery cost and additional benefits.



Congratulations!

You have successfully sent a film and paid for the delivery using your account credits.

Status	Film Gallery	
Continue to upload	●	Send film ...
In review by Artini	●	Send film ...
Waiting for your review	●	Send film ...
Ready for action	●	Send film ...

NEED MORE HELP?

If you need assistance or have any questions,
our support team is ready to help you.

Reach out to us via:

[contact form](#)

support@artinii.com

[Return to the Tutorials page](#)

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